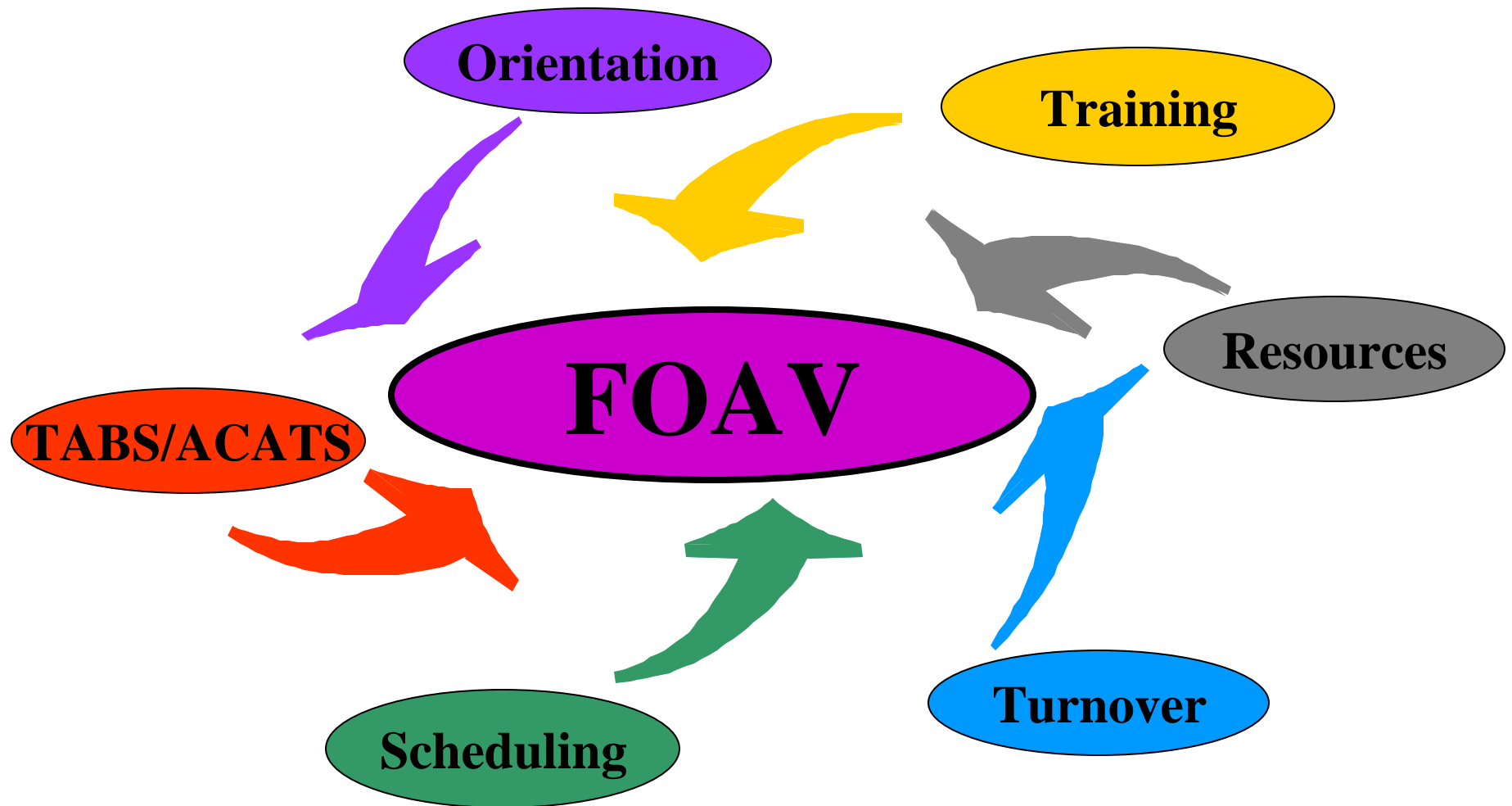# Common Business Practices

Common Business Practices
Field Office Assist Visit
(FOAV)

What is a FOAV?

- Component of Code 05's Common Business Practices

- Feedback on Post-Awards Operations

- Vehicle for Sharing "Best Practices"

- Usage exported to SOUTHDIV

Common Business Practices
Field Office Assist Visit
(FOAV)

FOAV Team Composition

Team Leader -   Senior Code 05 Civilian who has been
a Supervisory AROICC or SGE

Team Members - Code 05 Construction Rep Advocate
Code 051 Construction Manager
Supervisory Construction Rep (Another Office)
Construction Safety Specialist (Optional)
Other Technical Expertise (Optional)

Common Business Practices
Field Office Assist Visit
(FOAV)

FOAV Focus Areas

- Office Management and Controls

- Payment to Contractors

- Effectiveness of QA Staff

- Safety and CQC Enforcement

- Effectiveness of In-house Training Programs

- Project Close-out and Warranty Enforcement

- Constructability Review Process

Common Business Practices
Field Office Assist Visit
(FOAV)

FOAV Focus Areas

- TABS/ACATS Management and Enforcement

- Change Order Management

- Office Staffing

- ADP Support and Equipment

- Common Business Practices Implementation

- Code 03/04/05 Support Issues

Common Business Practices
Field Office Assist Visit
(FOAV)

FOAV Health Assessment Codes

- 🟢   -   Area of Excellence

- 🔵   -   Working Well

- 🔴   -   Major Shortfalls

Common Business Practices Field Office Assist Visit (FOAV)

FOAV Results

- Have Completed 4 of 9 Field Offices

- Major Problem Areas:

  (a) Change Order Management

  (b) ADP Support

Common Business Practices Field Office Assist Visit (FOAV)

FOAV Results

Focus Area	ROICC A	ROICC B	ROICC C	ROICC D
Office Management and controls	🟢	🔵	🔵	🟢
Payment to Contractors	🔵	🔵	🔵	🔵
Effectiveness of QA Staff	🟢	🔵	🔵	🔵
Safety and CQC Enforcement	🔵	🔵	🔵	🔵
Effectiveness of In-house Training Programs	🟢	🔵	🔴	🟢
Project Close-out and Warranty Enforcement	🔵	🔵	🔴	🔵

Common Business Practices Field Office Assist Visit (FOAV)

FOAV Results (cont'd)

Focus Area	ROICC A	ROICC B	ROICC C	ROICC D
Constructability Review Process	🟢 green	🔵 blue	🔵 blue	🔵 blue
TABS/ACATS Management and Enforcement	🔵 blue	🔵 blue	🔴 red	🔵 blue
Change Order Management	🔴 red	🔴 red	🔴 red	🔴 red
Office Staffing	🔵 blue	🔵 blue	🔵 blue	🔵 blue
ADP Support and Equipment	🔵 blue	🔴 red	🔴 red	🔴 red
Common Business Practices and Implementation	⚪ white	⚪ white	⚪ white	⚪ white
Code 03/04/05 Support Issues	🔵 blue	🔴 red	🟢 green	🟢 green